

文藻外語大學學生免參加社團申請辦法

Wenzao Ursuline University of Languages

Guidelines for Exemption from Participation in Student Organizations

98年10月13日學生事務會議通過
Approved at the Student Affairs Committee meeting on October 13, 2009
98年11月05日經校長核定
Ratified by the University President on November 5, 2009
102年7月29日學生事務會議修訂通過
Amended at the Student Affairs Committee meeting on July 29, 2011
102年08月08日經校長核定
Ratified by the University President on August 8, 2013
102年12月17日學生事務會議修正通過
Amended at the Student Affairs Committee meeting on December 17, 2013
102年12月27日經校長核定
Ratified by the University President on December 27, 2013

一、宗旨：協助課業學習困難之學生，期使其將個人精力專注於課業，以提昇學業成績。

Article I. Purpose: The purpose of exempting students from participation in student organizations is to help students focus their energies and concentrate on their studies in order to raise their grades.

二、申請規定：

Article II. Application requirements:

(一) 申請資格：具下列情形之一者，得向課外活動指導組提出申請。

A. Eligibility: Students in one of the following situations may apply to be exempt from participating in student organizations.

1. 學期學業成績不及格學分達修習學分總數的二分之一。
1. Students who have failed $\frac{1}{2}$ of the credits for which they have registered.
2. 期中學業成績不及格學分達修習學分總數的三分之二。
2. Students who are failing $\frac{2}{3}$ of the mid-term credits for which they are registered.
3. 其他特殊狀況。
3. Students in other special circumstances.

(二) 申請資料

B. Application materials

1. 填寫申請表，交導師提供建議，並附成績單(期中或學期)影本乙份。
1. Students must complete applications, submit them to their class supervisors for an opinion and attach copies of

- (mid-semester or end-of-semester) transcripts.
2. 學期中已提出申請，次學期初再度提出申請者，僅須附成績單影本即可。
 2. Students who submit applications for exemption mid-semester and apply again in the following semester must attach copies of their transcripts.
 3. 其他特殊狀況者，應檢附相關證明文件。
 3. Students in other special circumstances should attach relevant documentation.

(三) 申請時間

C. Application deadline

1. 每學期開學後兩週內。
1. Within two weeks of the beginning of each semester.
2. 每學期期中考結束後三週內。
2. Before the end of the 3rd week after mid-term exams.

三、審核

Article III. Review of applications

(一) 程序

A. Procedures

1. 先由學生社團負責人提報申請人在社團之參與狀況。
1. The president of the student organization reports on the applicant's participation in the student organization.
2. 經課外活動指導組組長、學生事務長簽定核准，並會知教務處。
2. The manager of the Student Assistance Section and the Dean of Student Affairs approve the application and notify the Office of Academic Affairs.

(二) 生效時限

B. Effectiveness

1. 學期初申請者，可免參加當全學期之社團活動。
1. Students who submit applications at the beginning of a semester may be exempt from participating in student organizations for the current semester.
2. 學期中申請者，可免參加當學期所剩時間之社團活動。
2. Students who submit applications mid-semester may be exempt from participating in student organizations for the remaining of the current semester.

四、學期中申請者，該學期之社團經歷不予採計，已繳交之社費亦不得要求該社團退還。

Article IV. Students who apply to be exempt from participating in student organizations mid-semester do not have a record of participating in the organization for the current semester and may not request a refund of membership dues paid.

五、本辦法經學生事務處主管會議通過，陳請學生事務長核定後實施，修正時亦同。

Article V. These Guidelines become effective upon approval by the Student Affairs Leadership Committee and ratification by the Dean of Student Affairs. Amendments must follow the same procedure.