

Guidelines Governing the Evaluation of Students Organizations

Wenzao Ursuline University of Languages

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- Article I. These Guidelines are formulated to facilitate the sound development and evaluation of student organizations and associations, to encourage students to participate in extracurricular activities, and to improve the quality of student organization activities through an evaluation system that commends outstanding student organizations.
- Article II. For student organizations established with the approval of the University, after the organization has been established for one year, it should be subject to the annual student organization evaluation. However, student organizations established by administrative units may participate on a voluntary basis.
- Article III. Items of the University's student organization evaluation will be announced every September after being approved by the Evaluation Committee.
- Article IV. The Evaluation Committee is convened by the Extracurricular Activities Section, and the members should include the advisors from the Extracurricular Activities Section and student representatives. The Committee is in charge of determining the annual evaluation items, dates of evaluation, mode(s) of evaluation, and criteria for rewards. The Committee should also serve as the evaluators.
- Article V. The evaluators should be convened by the Extracurricular Activities Section, and members of the Evaluation Committee, faculty members of the University and off-campus professionals may serve as evaluators.
- Article VI. Student Union may provide relevant information on student organization's administration as reference for the evaluators.
- Article VII. Based on the final score, results of the evaluation are categorized into four ranks: Extraordinary, Outstanding, Good and Failed:
1. Extraordinary: The final score of evaluation exceeds 90.
 2. Outstanding: The final score of evaluation falls between 80 and 90.
 3. Good: The final score of evaluation falls between 60 and 80.
 4. Failed: The final score of evaluation is less than 60.
- Article VIII. Rewards:

1. The issuing of rewards and cash prizes should depend on the budget drafted by the Evaluation Committee for the given academic year.
2. The Extracurricular Activities Section of the Office of Student Affairs may give cadre of the student organization merits or commendation in accordance with the results of the evaluation.
3. Student organizations ranked as "Extraordinary" or "Outstanding" after the evaluation are eligible to be selected to participate in the "Evaluation and Presentation of Outstanding Student Organizations for Universities and Colleges in Taiwan" hosted by the Ministry of Education.
4. Offices for student organizations are assigned based on the rankings of the evaluation scores starting from the highest. The number of offices is limited.

Article IX. Advising mechanism:

1. Student organizations ranked as "Failed" will be listed as student organizations requiring supervision in the following academic year. Apart from asking the Student Union to suspend relevant funding for these organizations, the leaders of these student organizations will need to report to the Extracurricular Activities Section every month to update their status and progress.
2. The advising unit may provide administrative support and assistance depending on the progress of the student organizations.
3. Student organizations ranked as "Failed" for two consecutive years will be suspended in the following academic year.

Article X. The University should carry out the student organization evaluation once every academic year.

Article XI. The cash prizes of the student organization evaluation are provided from the Student Affairs and Counseling Fund.

Article XII. These Guidelines become effective after they are approved by the Students Affairs Executive Committee and ratified by the Dean of Student Affairs. Revisions must follow the same procedures.