

Guidelines Governing the Evaluation of Student Organizations at Wenzao Ursuline University of Languages

Revised and approved at the Students Affairs Meeting on March 9, 2002

Ratified by the University President on March 19, 2002

Approved at the Students Affairs Meeting on June 10, 2008

Ratified by the University President on July 10, 2008

Revised and approved at the Students Affairs Meeting on June 8, 2010

Ratified by the University President on June 28, 2010

Revised and approved at the Students Affairs Meeting on June 14, 2011

Ratified by the University President on July 5, 2011

Revised and approved at the Students Affairs Meeting on March 27, 2012

Ratified by the University President on May 1, 2012

Revised and approved at the Students Affairs Meeting on July 29, 2013

Ratified by the University President on August 8, 2013

Revised and approved at the Students Affairs Meeting on December 17, 2013

Ratified by the University President on December 27, 2013

Revised and approved at the Executive Meeting of the Office of Student Affairs on May 14, 2014

Ratified by the Dean of Student Affairs on June 12, 2014

Revised and approved at the Executive Meeting of the Office of Student Affairs on February 15, 2017

Ratified by the Dean of Student Affairs on March 23, 2017

Revised and approved at the Executive Meeting of the Office of Student Affairs on March 24, 2021

Ratified by the Dean of Student Affairs on November 4, 2021

Article I. The Guidelines Governing the Evaluation of Students

Organizations (“the Guidelines” hereafter) are to facilitate the sound development and evaluation of student organizations and associations, encourage students to participate in extracurricular activities, and improve the quality of student organization activities through an evaluation system that commends outstanding student organizations.

Article II. For student organizations and student self-government associations established with the approval of the University, after the organization has been established for one year, it should be subject to the annual student organization evaluation. However, student organizations established by administrative units may participate voluntarily.

Article III. Items of the University's student organization evaluation will be

announced after deliberation by the Evaluation Committee.

Article IV. The Evaluation Committee is convened by the Extracurricular Activities Section and the members should include advisors from the Extracurricular Activities Section and several student representatives. The Committee is in charge of determining the annual evaluation items, dates of evaluation, mode(s) of evaluation, and criteria for rewards. The Committee should also serve as the evaluators.

Article V. The evaluators should be convened by the Extracurricular Activities Section of the Office of Student Affairs. Members of the Evaluation Committee, faculty members of the University and off-campus professionals may serve as evaluators.

Article VI. Student Union may provide relevant information on student organization's administration as references for the evaluators.

Article VII. Based on the final score, results of the evaluation are categorized into four ranks: Extraordinary, Outstanding, Good and Failed:

1. Extraordinary: The final score of evaluation exceeds 90.
2. Outstanding: The final score of evaluation falls between 80 and 90.
3. Good: The final score of evaluation falls between 60 and 80.
4. Failed: The final score of evaluation is less than 60.

Article VIII. Awards:

1. The issuing of rewards should depend on the budget drafted by the Evaluation Committee for the given academic year.
2. The Extracurricular Activities Section of the Office of Student Affairs may give the student organization merit or commendation in accordance with the results of the evaluation.
3. Student organizations ranked as "Extraordinary" or "Outstanding" after the evaluation are eligible to be selected to participate in the "Evaluation and Presentation of Outstanding Student Organizations for Universities and Colleges in Taiwan" hosted by the Ministry of Education.
4. Resources for student organizations are assigned based on the rankings of the evaluation scores. The resources are subject to availability.

Article IX. Advising mechanism:

1. Student organizations ranked as "Failed" will be listed as student organizations requiring advice in the following academic year. Apart from asking the Student Union to suspend relevant funding for these organizations, the leaders of these student organizations will need to report to the Extracurricular Activities Section every month to update their status and progress.
2. The advising unit may provide administrative support and assistance depending on the progress of the student organizations.
3. Student organizations ranked as "Failed" for two consecutive years will be

suspended in the following academic year.

Article X. The University should carry out the student organization evaluation once every academic year.

Article XI. The cash prizes of the student organization evaluation are provided from The budget of the Student Affairs and Counseling Fund.

Article XII. These Guidelines become effective after they are approved by the Executive Meeting of the Office of Student Affairs and ratified by the Dean of Student Affairs. Revisions must follow the same procedures.